

## LOGISTICAL NOTE

### **Civil society Stocktaking and Strategy Meeting** *2017 Regional and Global processes toward the States' Stocktaking Conference* Puerto Vallarta, Jalisco, Mexico 2-3 December 2017

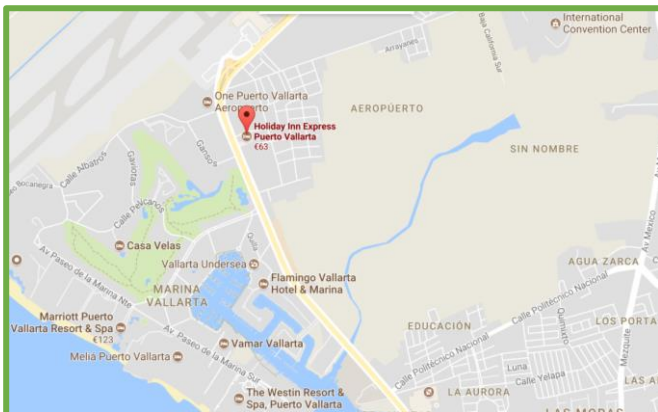
## About the conference

### THE VENUE

The Civil Society Stocktaking and Strategy meeting will take place on 2-3 December 2017 at the [Hotel Holiday Inn Express in Puerto Vallarta](#).

### Address and contact details:

- Boulevard Francisco Medina Ascencio 3974, Villa Las Flores, C.P. 48335 Puerto Vallarta, JAL, Mexico
- Telephone number: + 52 322 2267760
- Email: Sofia Gonzalez: [ventas1@hiepv.com](mailto:ventas1@hiepv.com)



### ACCOMMODATION

- All **funded** participants will be staying at the Holiday Inn Express in Puerto Vallarta. The organisers have booked their rooms: **they do not need to make a separate reservation**. Please note that in case of cancellations after the 25<sup>th</sup> the organisers will charge the hotel costs to the participants.
- All **non-funded** participants are **strongly** encouraged to stay - for practical and security reasons - at the Holiday Inn Express. A group reservation has been made at preferential rates which includes breakfast: Single or Double room for 88,22USD. You can make your reservation [here](#). When making the reservation, please use the **GROUP CODE: CSM**. This code will be valid until the 25 November.

These are the steps to book your room:

1. Click the link [here](#)
2. Add date of arrival / date of departure
3. Check that the Group Code is: CSM
4. Click “Check availability”
5. Next page, select “Book this room”
6. After that, you will have to fill in your personal details

All self-funded participants **arriving before the 1<sup>st</sup> December** have to inform the hotel via email (Sofia Gonzalez: [ventas1@hiepv.com](mailto:ventas1@hiepv.com)) to get the group discount.

- Other recommended hotels: Marriott, the Westin resort or Velas Vallarta
- Participants who are invited by the UN to attend the Government-led Stocktaking Conference will be able to stay in the Holiday Inn until the 6<sup>th</sup> included.

### TRANSPORT FROM AND TO AIRPORT

There are taxis available at the airport. Please see [here](#) for more information. Note that the airport is 15 walking minutes away from the hotel.

### LANGUAGES OF THE MEETING

All meetings in plenary will have simultaneous interpretation into *Spanish, English and French*.

### VISA TO MEXICO

You are responsible for obtaining your visa and we advise you to do so as soon as possible. Please note the following procedures to apply for a visa:

- Country nationals that **DO NOT** require a visa to enter Mexico: [http://www.inm.gob.mx/index.php/page/Paises\\_No\\_Visa](http://www.inm.gob.mx/index.php/page/Paises_No_Visa)
- Country nationals that **REQUIRE** a visa to enter Mexico: [http://www.inm.gob.mx/index.php/page/Paises\\_Visa](http://www.inm.gob.mx/index.php/page/Paises_Visa)
- Any holder of a U.S. visa - valid multiple entries, is exempt from obtaining a Mexican visa in advance. Residents of Schengen Area, Japan or Canada do not require a visa.
- Visa requests should be submitted via the Mexican Embassy in each country's national capital, or the nearest Mexican Consulate.

### PARTICIPATION IN THE GOVERNMENT-LED STOCKTAKING 4 – 6 DEC

The two days of civil society meetings immediately precede the [government-led stocktaking meeting](#), which takes place from 4-6 December in Puerto Vallarta. Please note that the organisation of the civil society stocktaking is separate from the government-led stocktaking. Applications to participants close 17<sup>th</sup> of November. The organisers of the government-led stocktaking will be making a selection and notifying you if you are accepted to participate.

For practical information on the venue, and accreditation for the Government-led stocktaking, please consult the [government-led stocktaking meeting](#) – website.

## ABOUT PUERTO VALLARTA



Puerto Vallarta Jalisco is located in a particularly dynamic area of the Mexican Pacific coast, with excellent infrastructure and air, maritime and ground connections.

Puerto Vallarta is known, among other things, for the friendly, open and welcoming attitude of its local citizens who received visitors from abroad for many years. Delegates will be able to enjoy a variety of activities. To view the considerable list of tourism opportunities right in Puerto Vallarta, go to: <http://visitpuertovallarta.com>

**TIME ZONE:** Puerto Vallarta time zone is GMT - 6 (US Central time).

**WEATHER:** Although December is technically winter in Puerto Vallarta, the weather is still mild thanks to the city's position so close to the Equator. The month is characterized by long, sun-filled days and minimal rainfall. Like the rest of the year, December sees temperatures that can reach 30°C and above during the hottest parts of the day. On average, you can expect temperatures to remain around 23°C. At night, the air cools down considerably, with average low temperatures of 15°C.

**EXCHANGE RATE:** US\$1= 18.50 pesos (approx. subject to rate fluctuations) Euro 1= 21.82 pesos (approx. subject to rate fluctuations). International credit cards are accepted across the country. ATMs linked to major international credit cards like Visa, MasterCard or American Express are available at most bank branches in the city. Hotels also offer currency exchange services. Taxi services do not accept credit cards, so it is advisable to have Mexican Pesos at hand if taking a taxi locally.

**VOLTAGE:** Mexico's electricity runs at 110 Volts. Outlets are the same as those in the United States (dual flat prongs Figure I) or dual flat prongs with an earthed third prong (Figure II).



Figure I



Figure II

**TAXES:** All purchases in Mexico are subject to a 16% VAT charge. This amount is included in advertised prices. For national and international commercial flights, airport tax is US\$17 or its equivalent in Mexican pesos. This tax is included in the price of the airline ticket.

**TIPPING:** Tips are not normally included in hotel charges, or in prices on restaurant menus. At restaurants, it is customary to tip 10% to 15% of the total bill.

**MEDICAL SERVICES:** A number of medical facilities in Puerto Vallarta, including their contact details, can be found on this website [here](#).



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