CALL FOR CONSULTANTS

Migration and Development Civil Society (MADE) Network West Africa
External Evaluation
Data collection, analysis and report

TERMS OF REFERENCE

| Location : | Brussels (Belgium) or home-based |
| Application Deadline : | 25 November 2019, COB |
| Estimated Signature of Contract: | December 3, 2019 |
| Theme : | Migration and Development |
| Type of Contract : | Freelance Contract |
| Post Level : | Consultant (10 years experience) |
| Languages Required : | English + working language of French |
| Duration of Appointment : | 31 working days |
| Start Date : | January 15, 2020 |
| Evaluation Workshop : | February 3-6, 2020 in Brussels, Belgium |
| Budget : | 8000 - 10000 EUR |

Background

The MADE West Africa project forms part of the Migration And Development (MADE) Civil Society Programme, which aims to build and strengthen civil society’s global network, voice and impact for migrants, migrant rights, diaspora and migrants for development.

The overall objective is to promote good governance of migration and mobility and protection of migrants’ rights in the Rabat region countries (specifically as part of the overall West African region), with a view to enhancing the development benefits of migration and mobility. Specific objectives: (O1) Improve the capacity of civil society and State authorities to enhance intra and inter regional mobility, in particular within ECOWAS; (O2) Improve protection of migrant workers’ rights; (O3) Promote innovative
cooperation frameworks between the diaspora, development NGOs and national/local authorities for more effective channeling of remittances for development purposes.

The MADE West Africa programme implements activities in Senegal, Guinea, Ghana, Sierra Leone, Togo, and Burkina Faso. At the National and Regional level, MADE West Africa works closely with partners to organize research and activities of civil society organizations in the West Africa in processes that involve governments, decision-makers and international agencies\(^1\) in inter-regional multi-stakeholder meetings and in-country trainings. At the local level each partner selected one to two grassroots organisations to receive seed funds to implement projects related to obstacles identified through the research, in country trainings, and multi-stakeholder meetings.

The MADE West Africa program is coordinated by ICMC Europe\(^2\) in direct partnership with implementing civil society partners in Africa and Europe\(^3\) including the African Foundation for Development, the Centre for Migration Studies at the University of Ghana, and the ÐForum des Organisations de Solidarité Internationale issues des Migrations (FORIM). Each partner fulfills a distinct role in the implementation of the programme related to each of the objectives that coincide with the three activities. All activities are structured around five main components each: Research (Activities 1.1, 2.1, 3.1); Capacity-building (Activities 1.2, 2.2, 3.2), intra- and inter-regional multi-stakeholder dialogues (Activities 1.3, 2.3, 3.3), SDG progress assessment (Activities 1.4, 2.4, 3.4) and sub-grant scheme (Activities 1.5, 2.5, 3.5).

In the (recent) past, the MADE West Africa program has conducted important assessments – or was subject of this. In 2018, each partner published their research findings based on information gleaned from surveys and qualitative interviews with stakeholders which assessed the status of their assigned objective in each of their assigned countries. In addition to these reports, the MADE West Africa project published a report on the implementation of migration related SDGs in each of the target countries. Details of the multi-stakeholder and in country trainings are provided in yearly narrative reports. Each partner is currently in the process of developing roadmaps designed to specify completed and future concrete actions for stakeholders that have or would advance the objectives and overcome obstacles identified in the in-country trainings and multi-stakeholder trainings. The roadmaps will paint a picture both of improvement and inertia of key recommendations to civil society and governments. Next to this are the internal final reporting of the MADE West Africa project in process.

The consultant is invited to use these reports and make them part of the final evaluation where appropriate. The logical frameworks of the MADE West Africa are to be used as benchmarks; especially the results and indicators.

\(^1\) Such activities include the Global Forum on Migration and Development (GFMD), civil society activities around the UNGA High-Level Summit on refugees and migrants, the Migrants in Countries in Crisis Initiative (MICIC), Pilot Funds focused on national advocacy activities and the implementation of the new Sustainable Development Goals (SDGs).

\(^2\) The International Catholic Migration Commission (ICMC) is an internationally operating non-governmental organization that serves and protects uprooted people: refugees, internally displaced persons and migrants, regardless of faith, race, ethnicity or nationality.

\(^3\) The implementing civil society partners are: Centre for Migration Studies (CMS); AFFORD; FORIM; and ICMC Europe.
Objectives of the External Evaluation (3)

Objective 1
In line with the requirements of the EC the MADE West Africa programme is recruiting a dedicated and experienced consultant for an external final evaluation of its projects. The first objective of this evaluation is to gather lessons learned and suggestions for the future of MADE West Africa from MADE West Africa partners on the achievements of the projects of MADE West Africa. Questions to be answered are (but not limited to):

- For its partners, how effective has the structure of MADE West Africa been in the past 3 years in relation to organization and implementation?
- How have MADE West Africa and its partners monitored themselves and to what extend has this had an impact (positive/negative) on the functioning of the network?
- Has the MADE West Africa programme worked successfully (or not) on filling in gaps; both geographically and thematically? What lessons learned can be identified?
- Has the current network structure allowed for additional and appropriate value for the individual civil society members; especially on achieving the objectives?
- Has MADE West Africa succeeded in connecting the local, national, regional, and global levels to processes on migration and development (GFMD, multi-stakeholder meetings, and other processes)?

Objective 2
A second objective of this evaluation is to gather lessons learned and suggestions for the future of MADE West Africa from other stakeholders (governments/other CSOs/international organizations (INGO’s, UN agencies)/private sector), particularly those that have worked with MADE West Africa in some capacity. Questions to be answered are (but are not limited to):

- For external stakeholders, how effective has the structure of MADE West Africa as a network of civil society on migration and development been, in the past 3 years in relation to organization and implementation?
- To what extent have external stakeholders been engaged in providing the knowledge, experience, and network of the MADE West Africa programme and its partners and/or follow-up actions (e.g. pilots, advocacy) on the thematic approaches of: intra and inter regional mobility (within ECOWAS diaspora), protection of migrant workers’ rights, and cooperative frameworks for more effective channeling of remittances for development purposes? How was this appreciated at the macro, meso, and micro levels?
- Has MADE West Africa succeeded in connecting the local, national, regional, and global levels to processes on migration and development (GFMD, multi-stakeholder meetings, and other processes)?
Objective 3
A third objective of this evaluation is to examine practical and policy linkages in relation to the objectives and Rabat process. Questions to be answered are (but are not limited to):

- To what extent have the activities of MADE West Africa and stakeholders supported policies and priorities of the Rabat process and each thematic approach: intra and inter regional mobility (within ECOWAS diaspora), protection of migrant workers’ rights, and cooperative frameworks for more effective channeling of remittances for development purposes?
- Has MADE West Africa enabled stakeholders to develop an understanding of the context and needs of each thematic approach: intra and inter regional mobility (within ECOWAS diaspora), protection of migrant workers’ rights, and cooperative frameworks for more effective channeling of remittances for development purposes?
- How effective are project partners and stakeholders in developing roadmaps and implementing actions to meet identified objectives of each thematic approach: intra and inter regional mobility (within ECOWAS diaspora), protection of migrant workers’ rights, and cooperative frameworks for more effective channeling of remittances for development purposes?
- To what extent have the activities of MADE West Africa advanced or addressed the corresponding SDGs: intra and inter regional mobility (within ECOWAS diaspora) (SDG 10.7), protection of migrant workers’ rights (SDG 8.7), and cooperative frameworks for more effective channeling of remittances for development purposes (SDG 10.c)?

Duties and responsibilities
Under the overall supervision of ICMC Europe’s office based in Brussels, the consultant will be responsible for the following deliverables:

1. Develop and execute an evaluation including methodology and work plan, based on qualitative and/or quantitative research such as (but not limited to) desk research and analysis of other assessments (e.g. mentioned above), of secondary data sources and MADE West Africa outputs and interviews with a representative selection of MADE West Africa partners (phase 1) and a representative selection of other stakeholders (phase 2)
2. Liaise closely with the MADE West Africa regional and thematic coordinators and approach a selection of other stakeholders that should include civil society, governments, international organizations and members of the diaspora/migrant groups.
3. Conduct an evaluation workshop held in Brussels, Belgium with the project partners during the week of February 3-6, 2019.

Deliverable
An evaluation report of no more than 40 pages, excluding annexes, (i) highlighting the evaluation and (ii) formulating conclusions and recommendations to be used also for the future of the MADE West Africa programme.
Preliminary Timeline

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<tr>
<th>Activity</th>
<th>Duration</th>
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<tbody>
<tr>
<td>Preparation of methodology and work plan &amp; consultation with the MADE West Africa coordinating office</td>
<td>3 working days</td>
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<tr>
<td>Interviews, research, field visits etc.</td>
<td>15 working days</td>
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<td>Evaluation Workshop in Brussels</td>
<td>5 working days</td>
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<td>Draft report writing</td>
<td>5 working days</td>
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<tr>
<td>Final report editing/writing</td>
<td>3 working days</td>
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Required skills and experience:

Experience
- Excellent quantitative and qualitative research skills, proven by a portfolio of at least 3 previous research studies in a similar field
- Previous experience in the field of migration and development at a global or regional level is desirable
- Experience with EC assessments and EC funding requirements is desirable

Education
- Masters (or equivalent) degree in one of the following or related areas – migration, social sciences, international relations, politics

Language
- Excellent English writing skills
- Fluency in French

To apply:

Interested candidates are invited to submit the following documents to Ms. Petra Hueck, Head of Office: secretariat.be@icmc.net with the vacancy notice and applicant's full name quoted in the e-mail subject line:
- Curriculum Vitae no more than 2 A4 pages
- One-page proposal outlining methodology, evaluation tools, and steps proposed to complete the task outlined
- Detailed timetable
- Portfolio of past work

The closing date for receipt of applications is November 25, 2019. Applications will be evaluated upon receipt and interviews (Skype or in-person) with short listed candidates that may be conducted prior to the closing date. As this is a short procurement process, we regret that only applicants short-listed for an interview will be notified.